

State Board of Education Website Accessibility Corrective Action Plan

State Board of Education Corrective Action Plan

As required by the *Resolution Agreement, OCR Reference No. 10164018*, the State Board of Education (SBE) has developed the following Corrective Action Plan based on the results of the conformance audit conducted by Washington Technology Solutions (WaTech). This plan includes issues identified in the accessibility conformance audit along with prioritized actions and a timeline for making the SBE website accessible.

Website Design, Layouts and Templates

Issue: The State Board of Education website contains accessibility barriers

Remediation strategy: Redesign/rebuild the SBE website

SBE consulted with the Web and User Experience team within Washington Technology Solutions (WaTech) regarding the implementation of fixes identified in the audit. Based on the nature of the barriers and the outdated technology of the website, SBE has determined a complete redesign and rebuild of the website would be more cost effective and result in a more accessible website than remediating the accessibility issues of the current SBE website.

Note: For the purposes of the Corrective Action Plan, website design, layouts and templates are defined as the technical functionality and structure of the website independent from the content posted on the website.

Actions and Schedule

Action	Start Date/Dependency	Planned Completion	Responsible Parties
Procurement/contracting options researched	Office of Civil Rights acceptance of Corrective Action Plan	6/1/2017	SBE
Funding sources/issues identified	Office of Civil Rights acceptance of Corrective Action Plan	6/1/2017	SBE
Contract for redesign and rebuild of SBE website is written	Funding sources identified	8/1/2017	SBE
Contract for redesign and rebuild of SBE website is signed	Contract written and Contractor identified	9/1/2017	SBE, Contractor

Action	Start Date/Dependency	Planned Completion	Responsible Parties
SBE website rebuild complete	Date contract is signed and Contractor workload/resourcing, other	Prior to 24 month timeline specified in <i>Resolution Agreement, OCR Reference No. 10164018</i> (see schedule note)	Contractor
Staff trained on updating website	Date contract is signed and Contractor workload/resourcing, other	Prior to 24 month timeline specified in <i>Resolution Agreement, OCR Reference No. 10164018</i> (see schedule note)	Contractor

Schedule note: Due to the need to contract with an external entity to complete this action, SBE feels supplying a specific date of completion for this action would not take into consideration impacts outside of SBE’s control such as the existing workload of the contractor or other factors. SBE will incorporate a timeline into the contract that will result in the completion of work associated with these actions within the 24 month timeline specified in the *Resolution Agreement, OCR Reference No. 10164018*.

Audit Findings Related to

Once complete, the identified actions will result in the remediation of the following issue areas identified in the accessibility conformance audit:

- Keyboard Navigation
- Focus
- Skip Links
- Images
- Color
- Forms
- Tables
- Language
- Audio-Only Content
- Synchronized Media
- Style-Sheet Non-Dependence
- Enough Time
- Re-Size Text
- Parsing

Website Content

Issue: Content on the State Board of Education website contained issues impacting accessibility

Remediation Strategy: Remediation of accessibility issues within SBE web content.

Note: for the purposes of the Corrective Action Plan, website content is defined as pieces of the website presented on a webpage for the purpose of communication. This includes links to audio files.

Documents hosted on the SBE website and linked from webpages are addressed in the [Documents](#) section of the Corrective Action Plan.

Actions and Schedule

Action	Start Date/Dependency	Planned Completion	Responsible Parties
Identify content to carry forward (to help prioritize remediation efforts and prepare for migration to new website)		7/1/2017	SBE
Remove content from site that will not be carried forward		8/1/2017	SBE
Provide text alternatives to audio-only content	Dependent upon identification of content being carried forward	11/1/2017	SBE (optional contract for transcription services)
Provide text alternatives to content conveyed through images	Dependent upon identification of content being carried forward	11/1/2017	SBE
Remove data table attributes from layout tables	Dependent upon identification of content being carried forward	11/1/2017	SBE
Data table row and column headers are correctly identified (programmatically)	Dependent upon identification of content being carried forward	11/1/2017	SBE
Complex data table cell are programmatically associated with corresponding header cells	Dependent upon identification of content being carried forward	11/1/2017	SBE
Visual headings are programmatically identified, match visual outline level, and describe the topic/purpose	Dependent upon identification of content being carried forward	11/1/2017	SBE
Remove <blockquote> tags used solely for indentation	Dependent upon identification of content being carried forward	11/1/2017	SBE

Action	Start Date/Dependency	Planned Completion	Responsible Parties
Link text is descriptive and conveys the destination, function, and/or purpose of the link Links are uniquely identified	Dependent upon identification of content being carried forward	11/1/2017	SBE
	Dependent upon identification of content being carried forward	11/1/2017	SBE
iframes have a meaningful title	Dependent upon identification of content being carried forward	11/1/2017	SBE
Consult with contractor regarding best implementation of functionality currently provided via image maps (graduation requirements)	Dependent upon identification of content being carried forward and signing of website rebuild contract	Prior to 24 month timeline specified in <i>Resolution Agreement, OCR Reference No. 10164018</i> (see schedule note)	SBE, contractor

Schedule note: Due to the need to contract with an external entity to complete this action, SBE feels supplying a specific date of completion for this action would not take into consideration impacts outside of SBE's control such as the existing workload of the contractor or other factors. SBE will incorporate a timeline into the contract that will result in the completion of work associated with these actions within the 24 month timeline specified in the *Resolution Agreement, OCR Reference No. 10164018*.

Related Audit Findings

This action will result in the remediation of the following issues identified in the audit:

- Images
- Color
- Tables
- Headings and Document Structure
- Links and User Controls
- Frames

Documents

Issue: Though not included in scope of audit, WaTech noted the presence of inaccessible documents on the SBE website.

Remediation Strategy: Identify and remediate accessibility issues in documents posted on SBE website.

Actions and Schedule

Action	Start Date/Dependency	Planned Completion	Responsible Parties
Complete inventory of documents on SBE website	Dependent upon identification of content being carried forward.	8/1/2017	SBE
Types and sources of accessibility issues in documents are identified	Complete inventory of documents on SBE website	11/1/2017	SBE
Prioritization plan established for remediation	Inventory of documents and types of accessibility issues present have been identified	1/1/2018	SBE
Remediation of accessibility issues complete	Prioritization plan complete	Prior to 24 month timeline specified in <i>Resolution Agreement, OCR Reference No. 10164018</i> (see schedule note)	SBE

Schedule note: Due to the need to contract with an external entity to complete this action, SBE feels supplying a specific date of completion for this action would not take into consideration impacts outside of SBE's control such as the existing workload of the contractor or other factors. SBE will incorporate a timeline into the contract that will result in the completion of work associated with these actions within the 24 month timeline specified in the *Resolution Agreement, OCR Reference No. 10164018*.

Website Accessibility Input

The board will seek input regarding the accessibility of its redesigned and rebuilt website from persons knowledgeable about website accessibility, including employees, parents, students, and members of the public with disabilities during the period it implements the corrective action plan.