2026–27 Annual Private School Enrollment Report

Please Note: The actual online report may have small differences from this sample.

Welcome & Login

The Washington State Board of Education (SBE) is collecting private school enrollment data for the 2026–27 school year. We know this is a busy season for school staff and appreciate your attention to this important task.

Important: If your school has multiple campuses, **each campus must submit a separate report.**

Login Information:

- Username: Head of School's email address
- Password: Campus/school building code (four digits, or three digits + one uppercase letter)

Need help finding your building code? Visit: Educational Data System (EDS) Access | SBE

Before You Begin

The data you provide should reflect the **official enrollment as of October 1, 2026**. Submit your completed enrollment form by **5:00 PM on Friday, October 31, 2026**.

To streamline your data entry in this online form, you may wish to first gather your numbers in the Excel Enrollment Prep Worksheet, available on the Enrollment Reporting | SBE webpage. We recommend downloading one worksheet for each campus.

If your school has multiple campuses, **a separate enrollment report must be submitted for each campus.** The head of school must log in to the enrollment reporting form separately for each campus and submit each campus's enrollment numbers separately.

SAMPLE

When you log in to complete the form, you may save your information and return later. To ensure your responses on a page are saved, you must click Next before exiting.

Report Sections

1. School Information
2. Enrollment and demographics for full-time, in-person students only
3. Enrollment of Washington-resident students in other programs (preschool/early learning, online, or extension, if applicable)

Instructions for Reporting Race/Ethnicity Data

- Count each student in only one category.
- If students identify with more than one race/ethnicity category, select *Two or More Races*.
- If data is unavailable or students prefer not to share, include them in *Unknown / Prefer Not to Share / Not Reflected in Previous Categories*.

See *Definitions for New Race and Ethnicity Categories* for federal guidance.

Questions? Email the Private Schools Manager.

School Information

The information here will be prefilled with the data you provided in your 2026-27 Approval application.

***Note**: In the actual online enrollment report, the numbering of questions may vary depending on your responses.*

1. Verify your school's information:

School Name:
Street Address:
City:
State:
ZIP:
County:
Public School District:
Email:
Front Office Phone:
Website:

2. Verify your Head of School:

SAMPLE

Name:
Email:
Phone:

3. Did you need to update or correct the information above?

( ) Yes
( ) No

If yes: Please complete the 2026-27 Private School Change of Information Alert, and we will update your school information to accurately reflect your school's current leadership.

4. Who is completing this report?

Name:
Title:
Email:

5. Which best describes your school?

( ) Nonprofit
( ) For-profit

SAMPLE

Total In-Person K–12 Enrollment & Demographics

In this section, you will share information about your K-12 students.

Important: If your report is submitted with discrepancies between the total number of students by grade and the sum of the Race/Ethnicity categories, we will contact your school to make the necessary corrections before the report can be finalized.

6. Please report the total K–12 enrollment by grade for this campus as of October 1, 2026.

The total school enrollment will be calculated automatically. Please double-check that this total matches your known enrollment and that there are no errors in the grade-level numbers.

Kindergarten	
Grade 1	
Grade 2	
Grade 3	
Grade 4	
Grade 5	
Grade 6	
Grade 7	
Grade 8	
Grade 9	
Grade 10	
Grade 11	
Grade 12	
Total	

SAMPLE

7. Report enrollment by Race/Ethnicity

Each student must be counted only once, and totals must match the grade-level total above.

	Kinder-garten	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12
American Indian	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
Asian	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
Black / African American	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
Hispanic / Latino of any race(s)	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
Native Hawaiian / Other Pacific Islander	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
Two or More Races / Ethnicities	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
White	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
Unknown / Prefer Not to Share / Not Reflected in Previous Categories	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐

Enrollment Check

You answered that your school's total enrollment is the following:

Total Enrollment by Grade =
Total Enrollment by Race/Ethnicity =

If these numbers match, please click the Next button below. If not, please click the Back button and make any necessary changes.

Back Next

33%

Other Programs

In this final section, you will share enrollment numbers for any additional programs you may have.

Early Learning Programs

While private school approval does not replace the licensure required for early learning and childcare programs by the Department of Children, Youth, and Families (DCYF), many private schools also offer early learning programs.

Online Programs

Washington private school law assumes a physical facility in the state where students are enrolled and regularly attend (RCW 28A.195.010(6)). Although a Washington-approved private school may offer an online program, fully online schools or those with facilities only outside the state cannot be approved as Washington private schools (RCW 28A.195.090).

Extension Programs

RCW 28A.195.010 allows an approved private school to operate an extension program for parents, guardians, or custodians to teach children in their care. Requirements for extension programs — including supervision by a certificated employee, regular contact, student progress evaluation, and limits on number of students per supervisor — are detailed in the RCW.

If applicable, please provide the number of students enrolled in early learning, online, or extension programs at your school.

8. Does your school serve early learners / pre-kindergarten students?

( ) Yes
( ) No

If yes, what is the total enrollment of early learning / pre-kindergarten students (including both full-time and part-time students) as of October 1, 2026?

9. Does your school support an online program where students residing in Washington state are enrolled?

( ) Yes
( ) No
If yes, what is the total enrollment of full-time, Washington state-resident students in your online program as of October 1, 2026?

10. Does your school operate an extension program?

SAMPLE

( ) Yes
( ) No

If yes, what is the total enrollment of full-time, Washington state-resident students in your extension program as of October 1, 2026?

Thank You

Thank you for completing the 2026-27 Private School Enrollment Report. Your response is important and helps ensure accurate representation of private school students across Washington.

When you reach this final page, an email confirmation will be sent to the head of school and the person completing the report.

EMAIL CONFIRMATION

Thank you for completing the 2026-27 Private School Enrollment Report.

Please review and save the attached PDF in a location where you can easily find it later. **This email is your confirmation of submission** — no need to contact the Private Schools Manager to verify. We also recommend forwarding this confirmation email to relevant school personnel. However, if you find an error, please email the Manager to request a unique link for edits (you cannot log back in).

Your report provides an accurate picture of Washington's private school population, supports statewide comparisons, and fulfills statutory reporting requirements (RCW 28A.195.060). Thank you for your timely response and commitment to accuracy.

SAMPLE