

July 31, 2025

Dear Washington State Charter School Authorizer:

RCW 28A.710.100 requires that each charter school authorizer submit an annual report to the State Board of Education (SBE) that includes:

* The authorizer's strategic vision
* The academic and financial performance of all charter schools
* The operating status of each charter school
* The authorizer's operating costs and expenses
* The services purchased from the authorizer by all charter schools

In addition, RCW 28A.710.040 requires charter school authorizers to report to the SBE the employment of all noncertificated instructional staff hired in accordance with RCW 28A.710.040(2)(d) during the current and preceding school year. This information is due on November 1 of each year by legislation and is also requested in the attached form.

RCW 28A.710.100 also authorizes the SBE to determine the timeline, content, and format for the report. Attached is the standard submission form and instructions for the 2024-2025 school year. **It is due January 21, 2026 as required by WAC 180-19-210.** Please note that the form is slightly different from previous versions but asks for the same information.

The SBE includes the information submitted by the charter school authorizers in an annual charter school performance report required by RCW 28A.710.250.

For any questions concerning the annual authorizer report, please contact:

Gail Wootan

Director of System Health and Compliance

gail.wootan@k12.wa.us

2024-2025 Charter Authorizer Annual Report

Please complete the following form, including attachments, and email it to sbe@k12.wa.us by January 21, 2026. If the requested information is not available, please explain.

## Authorizer Information

### Authorizer Name:

Click here to enter text.

### Authorizer Address:

Click here to enter text.

### Staff Contact

Name:

Title:

Telephone Number:

Email Address:

### Principal authorizer information

Name, job title, and contact information of all employees that have principal authorizing responsibilities.

Name:

Job Title:

Telephone Number:

Email Address:

### Delegated responsibility information

Name, job title, and contact information of all employees or contractors to whom the authorizer has delegated its responsibilities under RCW 28A.710.100.

Name:

Job Title:

Telephone Number:

Email Address:

### For school districts only:

Please enter the date of SBE authorizer approval.

Click here to enter a date.

## Authorizer Report Questions

Please answer each of the following questions with a separate attachment. Please title the attachment: “Name of Authorizer.QX” where “X” is the question number. For example, Question 1’s attachment would be titled: “State Board of Education.Q1.”

1. **Please provide an executive summary of authorizing activity over the 2024-2025 school/fiscal year including, but not limited to:**
	* The operating status [RCW 28A.710.100(4)(c)] of all authorized charter schools and
	* The academic and financial performance of all authorized charter schools.
2. **Please provide your strategic vision for chartering, and an assessment of the progress made in achieving that vision since becoming an authorizer.**
3. **Please provide the following 2024-25 operating status information about each authorized charter school:**
4. For each school that was **operating for all or part of 2024-25**, please include:
	1. Location (street address if available).
	2. Grades operated.
	3. Enrollment, total and by grade.
	4. Enrollment, by grade, for each student subgroup as defined in RCW 28A.300.042 in totals and as percentages of enrollment.
	5. Total noncertificated instructional staff members employed in the 2024-25 school year and the 2025-26 school year, separately. Include subjects and/or grades taught by each noncertificated staff member and percentage of total instructional staff.
5. For each school that was **approved, but not yet operating in 2024-25**, please include:
	1. The targeted student population and the community the school proposes to serve.
	2. The proposed location of the school or geographic area in which it will be located.
	3. The projected enrollment at capacity.
	4. The grades to be operated in each year of the charter contract.
	5. Names and contact information for each member of the governing board.
	6. Date approved for opening.
6. Please indicate which schools fall in the following categories:
	1. Schools whose charter was renewed in 2024-25. Please include date of renewal.
	2. Schools who applied for renewal in 2024-25, but the charter was not renewed. Please include date of renewal decision.
	3. Schools that voluntarily closed in 2024-25 or plan to voluntarily close in 2025-26. Please include date of closing.
	4. Schools whose charter was revoked during 2024-25 or will be revoked in 2025-26. Please include date and reasons for revocation.
	5. Schools whose charter transferred to another authorizer in 2024-25. Please include date of transfer.
	6. Schools that were approved to open in 2024-25 but delayed their opening by more than one year with an authorizer-granted extension. Please include date of extension approval, date of original opening, and date of new opening.
	7. Schools that were approved to open in 2024-25 but never opened, with no planned date for opening.
7. **Please provide the following academic performance information for each charter school operated during the 2024-2025 school/fiscal year.**

**For each academic performance indicator below, data must be:**

* Reported as absolute values,
* Reported as the computed differences between actual performance and the annual performance targets set by the charter school in conjunction with the authorizer under RCW 28A.710.170(3), and
* Disaggregated by major student subgroup as described in RCW 28A.710.170(5).

**Indicators to report:**

1. Student achievement, as applicable by grade, on each of the required indicators listed in RCW 28A.710.170:
	1. Academic proficiency for continuously enrolled students, as reported in the Washington School Improvement Framework.
	2. Academic growth for continuously enrolled students, as reported in the Washington Achievement Index.
	3. Achievement gaps, for continuously enrolled students, as reported in the Washington Achievement Index.
	4. Attendance
	5. Recurrent enrollment from 2023-24 to 2024-25.
	6. High school graduation rates as reported in the Washington Achievement Index.
	7. Postsecondary readiness as reported in the Washington Achievement Index.
2. Student achievement, as applicable by grade, on each additional indicator, if any, the authorizer has included in its academic performance framework.
3. **Please provide financial performance information for each charter school operated during the 2024-2025 school/fiscal year.**

Include performance on each of the indicators and measures of financial performance and sustainability included in the authorizer’s performance framework under RCW 28A.710.170(2)(g).

**For each financial performance indicator, data must be reported as:**

* Absolute values, and
* The computed differences between actual performance and the annual performance targets set by the charter school in conjunction with the authorizer under RCW 28A.710.170(3).
1. **Please create a table that provides the most recent publicly available information on the organizational performance and stewardship of the governing board of each charter school operated in 2024-2025.**

Performance reported must be based on the indicators and measures of organizational performance and stewardship in the authorizer’s performance framework, including but not limited to compliance with all applicable laws, rules, and terms of the charter contract. Where applicable, please compute and report the differences between actual performance on the indicators and the annual targets set by the charter school in conjunction with the authorizer under RCW 28A.710.170(3).

1. **Please provide operating costs and expenses for the 2024-2025 school/fiscal year that were specifically attributable to fulfilling the responsibilities of a charter authorizer under RCW 28A.710.100.**

Operating costs and expenses should:

* Be detailed in annual audited financial statements that conform with generally accepted accounting principles and
* Include any applicable reporting and accounting requirements of the Office of the Superintendent of Public Instruction.
1. **Please provide a list of any contracted, fee-based services purchased during the 2024-2025 school/fiscal year by the authorized charter schools.**

Please include for each charter school:

* An itemized accounting of the revenue received from the schools for the services provided and
* An estimate of the actual costs to the provider of providing these services.
1. **Please provide any additional information you believe would assist the SBE in its assessment of the successes, challenges, and areas for improvement in meeting the purposes of Chapter 28A.710 RCW.**

This includes the Board’s assessment of:

* The sufficiency of funding for charter schools,
* The efficacy of the formula for authorizer funding, and
* Any suggested changes in state law or policy necessary to strengthen the state’s charter schools. (RCW28A.710.250(2))