

Planning Session  
WestCoast Olympia Hotel  
March 21, 2002

**MINUTES**

President May reconvened the meeting at 6:55 p.m. with an introduction of Buck Evans, Curriculum Specialist, Selah School District.

Mr. Evans taught for several years in the Longview School District in the vocational department followed by a time at the Office of Superintendent of Public Instruction. Superintendent Jerry Jenkins of Selah School District talked Mr. Evans into joining his staff in Selah. He will be retiring on June 28.

Mr. Evans reviewed the State Board of Education internal operating principles. Mr. Evans asked to make sure that each of the Board members and staff understand each of the principles. Mr. Davis noted that the principles were developed at the Long Beach Board meeting approximately three years.

“Board work load” was defined as doing as much of the Board’s work as is feasible financially and time wise for each person. That includes attending Board meetings, committee meetings, liaison work with other education associations, meeting with local and ESD boards, etc. Another part of the work load is responding to staff when they have a request for information or a decision on an issue. The list for each person will be different.

Board members need to find out the level of commitment for the various committees so they will know what they are signing up for. Your Board life, work life, and leisure life have to be meshed in order to be productive for the kids of our state. This will need to be discussed at the May planning meeting. Don’t make assumptions; make clear what you want.

Mr. Evans presented a radar chart of the internal operating principles. 0 in the middle means that it is never done; 10 is always done.

What can we do to get closer to the 10 line?

- Do we want to get everyone to the 10? We need to remind ourselves or each other that we are not all perfect.
- Hard to understand why not everyone is at a 10 on “keep eye on target”.
- How can we support each other to achieve the goals of the Board?
- What does “be direct” mean?
- Members/staff doing their homework so that they come to the meeting prepared to do the Board’s business.
- We need to give the presenters the same courtesy that we give each other.

These operating principles are not cast in stone; they can be changed. We need to come out of the May meeting with a doable work plan. Board time, budget, and staff time need to be aligned with the work plan.

All are committed to living up to the principles and working together. This tells Mr. Evans what he needs to do with the Board in May. How do the new Board members learn what is known by the seasoned Board members? Will this be addressed at the May Planning Meeting? Don't be afraid to ask questions about what other Board members are doing.

What things need to be developed for Board members at the May Board meeting?

Meeting adjourned at 8:40 p.m.